

**WATER & SEWER COMMISSION
MEETING MINUTES
FEBRUARY 3, 2010
7:00 PM**

Present: John Meader, Chairman
Bryant Firmin
David Pepe (arrived at 7:30 pm)

Also

Present: Kara Buzanoski, DPW Director

NEW BUSINESS

1. Consideration of minutes from the December 16, 2009 meeting.

Commissioner Firmin moved to approve the minutes from December 16, 2009 as amended. Commissioner Meader seconded. The vote was two in favor.

2. Review letter from Town Counsel to Avalon counsel.

The Commission reviewed correspondence between Town Counsel and Avalon counsel. This will be continued until a resolution is reached.

3. Review of drainlayers license requests.

Treeline Construction, Inc., Millbury MA

Mrs. Buzanoski received positive references from the Town of Grafton and the City of Worcester. She recommended the Commission approve this request.

Commissioner Firmin moved to approve the drainlayers license request for Treeline Construction; Commissioner Meader seconded. The vote was two in favor.

6. Review Correspondence.

The Commissioners reviewed items in the correspondence folder.

OLD BUSINESS

1. Review of Assabet River Consortium Study.

Mrs. Buzanoski stated that she attended the Mayor's press conference in Marlborough with the Town Administrator regarding acceptance of the stimulus money for the Marlborough Westerly Wastewater Treatment Plant.

2. Review of Brigham Street Well.

The Notice of Intent has been filed for the location of the production wells. There is a copy of this in the correspondence file for their review.

3. Supervisor's Report.

- Mrs. Buzanoski informed the Commission that she has been meeting with John Coderre, June Hubbard-Ward and Jason Little to review and evaluate the water and sewer revenues and expenditures. Financial Advisory Associates (FAA) has been hired to do another rate evaluation, this time to expand it to include long-term capital debt. Hopefully they will be able to attend the next meeting with this information.
- Mrs. Buzanoski added that the utility bills were mailed on February 1st.

Next Meeting: The next regular meeting is scheduled for March 3rd, 7:00 pm.

Adjourn: At 7:45 pm, the meeting was adjourned.

Respectfully submitted,

Lynda LePoer
DPW Administrative Assistant